

Inaugural Board of Trustees Meeting Canadian Institute for Nuclear Physics (CINP)

**Monday, June 18, 2007, 7:00 a.m.
U of S Physics Room 127, Saskatoon, SK**

Present: Garth Huber (Regina), Kumar Sharma (Manitoba), Paul Garrett (Guelph), Adam Sarty (Saint Mary's), Peter Blunden (Manitoba), Randy Lewis (Regina), Malcolm Butler (Saint Mary's, ex-officio), Sangyong Jeon (McGill, observer), Rob Pywell (Saskatchewan, observer)

Minutes

1. Approval of Agenda

The meeting was called to order. Garth Huber chaired the meeting. The agenda was approved as circulated.

2. Garth described the list of things to be done by the initial Board of Trustees over the next year. The division of duties among the Executive is as follows:

Treasury (Paul Garrett)

- open up and maintain bank account
- arrange for payments, issuance of invoices, printing of receipts
- arrange for auditing of internal and NSERC funds. Probably should contact D. Bailey in Toronto to gain IPP perspective.
- ensure that CINP meets NSERC grant eligibility requirements

Secretarial (Peter Blunden)

- minutes of meetings (Institutional, Trustees, Individual)
- maintain individual Members email list for use by the Executive
- keep membership lists up to date, in particular the active grant-eligible faculty, as this influences institution voting and membership fees

Recruitment (Adam Sarty)

- encourage likely Individual Members to join
- process incoming membership applications
- build up the Institutional Member base. Possible prospects: Acadia, Laval, McGill, Queen's, SNOLab, McMaster, Winnipeg, SFU, UBC, TRIUMF.
- once the science program is underway, contact prospective Associate Members (e.g. AECL, NRC, Ontario Hydro One) for their support

Web (Kumar Sharma)

- set up CINP website and domain registration

- an optimal website should serve not only as a repository of important documents but also as a recruitment and outreach tool for the Institute
- the website can perhaps also be used to recruit students into the Nuclear Physics graduate and summer undergrad research programs of the Institutional Members

Science (Immediate) (Garth Huber, Randy Lewis)

- find enthusiastic Acting Chairs for the Scientific Working Groups and oversee their initial scientific programs
- draw up budget of initial CINP scientific activities in consultation with SWG Chairs
- apply for NSERC funding when case for CINP funding is strong
- the Institutional Members will require an annual report of activities to be prepared, in exchange for the annual membership fees
- CINP Director search, as soon as the financial situation allows
- coordinate lobbying efforts with IPP and other relevant bodies for increase in SAP envelope (we have already been approached by W. Trischuk about this)

Science (Eventual) (Garth Huber, Randy Lewis)

- CINP presentation at GSC-19 Major Projects Day (S. Boughaba indicated from the outset that he would like to see this)
- CINP representation on TRIUMF ACOT and SNOLAB equivalent (this has also been suggested by some parties)
- CINP role in next NSERC subatomic long range plan, and other studies such as the Canadian submissions to the OECD Working Group on Nuclear Physics, and IUPAP Working Group 9 (Nuclear Physics)

Other possibilities

- CINP assistance with 2010 Int. Nucl. Phys. Conference, if TRIUMF hosting bid is successful
- CINP conference prizes and awards for students. DNP simply does not have the financial resources to do this on other than an ad hoc effort. IPP has a small program funded from their internal funds.
- Some years from now, it might be appropriate for the CINP to create a "Fellow of the Institute" program to recognize the contributions of deserving members, perhaps similar to the "APS Fellow" program.
- Some universities have suggested that we eventually consider a PDF fellowship program similar to PIMS program. IPP has started one in Particle Theory with NSERC funds.

3. Approval of Scientific Working Groups

Motion (Sarty/Sharma): To approve the Scientific Working Groups

Nuclear Structure

Nuclear Astrophysics
Searches for New Physics
Hadron Structure/QCD
Nuclear Physics Education and Training

We will look for Chairs for each group.

4. Admission procedures for individual members

There was general discussion of the membership form. Applications will go to Adam (Recruitment), and Peter (Secretary) will keep the email list.

Motion (Huber/Sharma): To approve the application form, as circulated.

5. A general meeting of prospective members is to be held this afternoon at 5:00 p.m.

6. A meeting with J. Martin, K. Ragan, and W. Trischuk from IPP on coordinating lobbying efforts will be held this afternoon. M. Butler, G. Huber, R. Lewis, and A. Sarty will represent CINP.

7. Other matters

Motion (Sharma/Lewis): Nominate Garth Huber as President.

Motion (Sarty/Garrett): To close nominations.

Garth was acclaimed as President.

The meeting was adjourned.

**Attendees at CINP Prospective Members Meeting
Monday, June 18, 5:00 p.m.**

Roby Austin	Saint Mary's U
Michael Gericke	U of Manitoba
Karol Lang	U of Texas, NSERC GSC-19
Shelley Page	U of Manitoba
Rob Pywell	U of Saskatchewan
Malcolm Butler	Saint Mary's U
Willem T.H. van Oers	U of Manitoba
William Kieser	U of Toronto
Kumar Sharma	U of Manitoba
Adam Sarty	Saint Mary's U
Peter Blunden	U of Manitoba
Kai Wunderle	U of Saskatchewan
Juris Svenne	U of Manitoba
Rituparna Kanungo	Saint Mary's U
Barry Davids	TRIUMF
Andrew Cumming	McGill
Jennifer Fallis	U of Manitoba
Jeff Martin	U of Winnipeg
Dan Melconian	U of Washington
Alexandra Gade	NCSL/MSU
Sangyong Jeon	McGill
Randy Lewis	U of Regina
Doug Cline	U of Rochester
Greg Hackman	TRIUMF
Stanley Yen	TRIUMF
Michele Beaudry	NSERC
Samir Boughaba	NSERC
Jean-Michel Poutissou	TRIUMF
William Trischuk	IPP/Toronto
John Martin	IPP/Toronto
Svetlana Barkanova	Acadia U
Aleksandrs Aleksejevs	Saint Mary's U
David Hornridge	Mount Allison U
Patrick Walden	TRIUMF
Garth Huber	U of Regina